

# How to Rent an Apartment at Iuka Park Commons

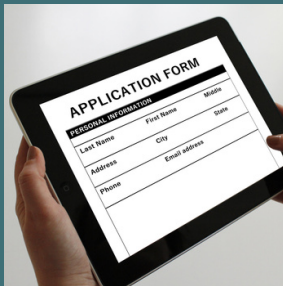


## 1.) PAY YOUR HOLDING FEE

The Holding Fee reserves the apartment for you. It is equal to one month's rent and used for your first rent installment upon move-in. We accept check, credit/debit, and money order for deposits payable in the office, or remotely with credit and debit by calling our main office at 614-294-1684.

## 2.) SUBMIT YOUR CONTACT INFORMATION

To start the process, we need to receive the following information from EACH resident and EACH cosigner: **Legal name, email, cell phone #**



## 3.) COMPLETE YOUR APPLICATION

EACH resident and EACH cosigner will receive an emailed link to an application. Don't share links, please – they're personalized to capture electronic signatures. There's currently no application fee.

## 4.) SIGN THE LEASE AGREEMENT ELECTRONICALLY

EACH resident and EACH cosigner will receive an emailed link to sign the lease agreement and create a password for your portal. Set up your digital signature and remember to initial or sign all pages of the lease. Don't share links, please: they're personalized to capture electronic signatures & IP addresses.



## 5.) VIEW YOUR PORTAL

Your lease (once signed by all parties) is available on the home page of your portal. You will also use your portal to pay monthly rent, pay your refundable security deposit (which will be due in August by your move-in day), and make maintenance requests throughout your residency with us.

### QUESTIONS?

Office: (614) 294-1684 or (614) 294-3502  
Email: [info@inntownhomes.com](mailto:info@inntownhomes.com) [or]  
[iukapark@inntownhomes.com](mailto:iukapark@inntownhomes.com)

