

IUKA PARK INFORMER

Move-In Guidelines and Procedures

THANK YOU FOR LEASING AN APARTMENT AT IUKA PARK COMMONS! WE WANT TO REMIND YOU OF A FEW DETAILS TO HELP MAKE YOUR MOVE AS SMOOTH AND EFFICIENT AS POSSIBLE.

ALL PAPERWORK MUST BE TURNED IN, AND ALL SECURITY DEPOSIT AND RENT MUST BE PAID BY YOUR MOVE-IN DATE OR NO ONE ON YOUR LEASE WILL BE PERMITTED TO MOVE INTO THE APARTMENT. IF YOU HAVE OUTSTANDING PAPERWORK (unfinished master leases or cosigned leases, uncompleted applications) OR OWE A DEPOSIT BALANCE, PLEASE REMIT IT NOW.



YOUR APARTMENT ADDRESS REMINDER:

Columbus, OH 43201

Your move-in date is August 14th

Your apartment's total monthly rent is _____

Security Deposit payments that have already been paid DO NOT count as rent

All rent for the apartment must be turned in before ANY keys can be given out. Therefore, if you have a roommate and are planning on arriving in Columbus at separate times, you are able to mail in your rent separately to our office ahead of time. This ensures that if some residents arrive earlier than others, they will not have to wait to move in.

NO storage units (PODS, Uhaul pods, etc.) are permitted on our properties (including parking lots) at any time for any reason. NO EXCEPTIONS!

How much rent do we owe on move-in day?

OHIO RESIDENTS: FIRST AND LAST MONTH (AUG 2016 & JULY 2017) RENT INSTALLMENTS ARE TO BE PAID IN FULL ON OR BEFORE THE DAY YOU MOVE IN.

OUT-OF-STATE RESIDENTS: FIRST AND LAST **TWO** MONTHS (AUG 2016, JUNE & JULY 2017) RENT INSTALLMENTS ARE DUE FOR OUT-OF-STATE RESIDENTS, OR RESIDENTS WHOSE CO-SIGNER IS OUT OF STATE.

PLEASE ARRANGE WITH YOUR ROOMMATE TO HAVE THE ENTIRE FIRST AND LAST MONTHS RENT WITH YOU WHEN YOU COME TO MOVE IN. **NO ONE WILL BE ABLE TO MOVE IN WITHOUT THE ENTIRE APARTMENT'S RENT.** AGAIN, BEFORE ANY KEYS ARE GIVEN OUT, ALL RENT AND SECURITY DEPOSIT MUST BE PAID IN FULL AND ALL PAPERWORK COMPLETED! **NO EXCEPTIONS WILL BE MADE.**

Payment can be made in a personal check, debit card with pin entry (must be done in Tuller St. office only, cannot be paid via phone), money order, or cashier's check. NO CASH OR CREDIT CARDS WILL BE ACCEPTED! Once the full rental amount is paid, all keys (door and mailbox) will be issued. Only residents on lease and their cosigners can pick up keys (no friends or other family members).

On your assigned move-in day, please come to our office at Iuka Park Commons:

442 E. Northwood Ave., Columbus, OH 43201

OFFICE HOURS ON MOVE-IN DAY:

Sunday, August 14th, 10:00am to 4:00pm

Moving in on another date? If you cannot make it in on August 14th, please call the Iuka Park Office at 614-294-3502 to schedule a move-in time.

Utilities

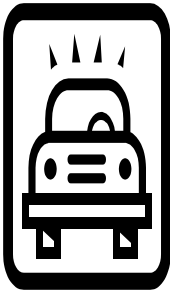
**DON'T FORGET TO HAVE YOUR UTILITIES TURNED ON.
CONTACT THE FOLLOWING COMPANIES UP TO
10 DAYS IN ADVANCE TO ARRANGE SERVICE:**

American Electric Power 1-800-277-2177
or online at www.aep.com
(for all addresses not serviced by City of Columbus Electric)

Columbia Gas 1-800-344-4077
or online at www.columbiagasohio.com

Spectrum Cable & Internet (formerly known as Time Warner) 614-481-5050
or online at www.twcol.com

Parking



All parking passes will be sold at our office on
move-in day.

Credit cards will not be accepted for any parking passes.

Main Lot parking passes cost \$100 for the lease term. All passes must be purchased by August 31st or they go on sale to other residents.

South Lot parking passes are free, and are administered first-come, first-served.

ALL LOTS WILL BE TOWED ON A CONTINUOUS BASIS, SO IT
IS IMPORTANT TO IMMEDIATELY PURCHASE YOUR PASS.

*Remember, there are a limited amount of passes
allotted in each parking lot for your apartment, per the lease agreement.*

REMEMBER:

FIRST AND LAST MONTH RENT INSTALLMENTS FOR ALL ROOMMATES ARE TO BE PAID IN FULL THE DAY YOU MOVE IN. NO ONE WILL BE ABLE TO MOVE IN UNTIL THE ENTIRE APARTMENT'S RENT & COMPLETED PAPERWORK ARE TURNED IN



We send this newsletter out as a courtesy to our future residents. Due to the large number of residents that we have, we are only able to send this newsletter to one roommate per apartment.

This means you must pass along this information to all of your roommates. Thank you!

For your convenience, you can also find a generalized electronic copy of this Informer on our website.

**IUKA PARK COMMONS
442 E. NORTHWOOD AVE. COLUMBUS, OH 43201
(614) 294-3502
PLEASE EMAIL ANY QUESTIONS TO: IUKAPARK@INNTOWNHOMES.COM**